



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Melksham Without Parish Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham Area Board, Central Locality
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To replace the old, rotten Parish Council noticeboard currently sited on the wall of "The Pilot" public house in Bowerhill.
Where will your project take place?	Blenheim Park, Bowerhill, Melksham, Wiltshire, SN12 6TA
When will your project take place?	As soon as funds are available Summer 2010
How many people will benefit from your project?	3,000 + B'hill residents
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Encourages community cohesion

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Encourages community cohesion - encourages knowledge and debate about local issues.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The existing noticeboard is used so much and has now deteriorated and disintegrated beyond use.

Advertises parish council, national & community events including area board agendas and other initiatives such as youth transport initiatives. Advertises events for the wider community covering all ages and interests.

Any other information about your project.

3 - Management

How many people are involved in the management of your group/organisation? 18

Of these, how many are:

Over 50 years	Male	<input type="text" value="10"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	1 <input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

No funding will be required. The notices are put up by a volunteer.

If you were not awarded the full amount requested, what would be the impact on your project?

We would have to put an inferior quality noticeboard within the £400 ceiling set by the Council; that would not last so long and therefore have to be replaced sooner.

How will you know whether your project has made a difference in the community?

Fedback from local residents.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

No

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 31st

Month: March

Year: 2010

A - Total income:

£102,767.18

B - Minus total expenditure:

£93,495.14

Surplus/deficit for year: (A minus B)

£9,272.04

Free reserves held:

£0 All designated reserves

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
Aluminium Noticeboard wall mount	£392	Own fundraising/reserves	£282
Pin board	£46		£
External Header	£129	Parish/town council	£
Signwriting	£71		£
Carriage	£26	Trusts/foundations	£
Prices are net of VAT	£		£
	£	In kind	£
	£	Caretaker to install	£50
	£	Other	£
	£		£
	£		£
	£		£
	£		£
Total Project Expenditure	£664	Total Project Income	£332

Total project income B	£332
Total project expenditure A	£664
Project shortfall A – B	£332
Award sought from Wiltshire Council Area Board	£332
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

By advertising all sorts of different activities and groups, it promotes access to residents (especially to those who do not have access to the internet etc). It is in the heart of the community, so advertises to those who are less mobile and do not visit the town so often.

b) How does your project work to promote inclusion, participation and good community relations?

Enhances community cohesion as encourages debate and knowledge amongst local residents about issues advertised eg: area board agendas.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income Those not online
- Other disadvantaged groups (please state which groups) Elderly who may not be online

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 15/06/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team